Issaquah High PTSA 2.6.45

Board of Directors Meeting Minutes

April 8th, 2025

11:00AM-1:00PM

Issaquah High School Large Conference Room

Issaquah, WA

Proper notice of the meeting was given, and the required quorum was present.

In attendance:

Nicola Doyle, Qun Pan, Anny Zhang, Wendy Marucheck, Heeyoung Chung, Beibei Luan, Tanya Russell, Tracy Drake, Meghan Landon, Harima Bajaj

1. Welcome – Nicola Doyle

* The meeting was called to order at 11:09AM

1. Secretary Report – Tanya Russell

* March BOD minutes approved with striking the second bullet point.

1. Treasurers Report – Wendy Marucheck

* Grants largest expenditure this month.
* Budget meeting for 2025/26 will happen soon, if you want to take part contact Wendy. (president, outgoing treasurer, incoming treasurer, VP Events and VP programs ideal)
* Short on funding for the grad party + busses. Priority funding for the Busses.
* Yard sign successful fundraiser goal 2K made 2.2K
* 1K funds donated for Hospitality
* Outstanding bill for 2024 Grad Party $1200 left unpaid for the busses, check cut out of 2025 Grad Party funds. May GMM to vote to move money from reserves to cover.
* Capital One account closed. Money transferred to Homestreet Bank. Looking into short term CD. Currently have about 85K

1. Principal’s Report – Nicola Doyle

* Principal’s meeting rescheduled to after break
* Tier 2 and 3 intervention rewards $500 request. Discussion to use funds from student lunch club to cover.
* Voting Delegates for the convention. 5/4 – 5/6 Still Open.
* New VP Programs Joanna to be voted in in the May GMM
* Council Meeting Recap: council is looking for Secretary and Treasurer. April good time to thank volunteers. District wide drop in PTSA membership perhaps add “this event is brought to you by PTSA membership dollars” for advertising. Perhaps email badge for teachers “PTSA Grant Recipient” District awards recognition 5/14 6:30-7:30. FACE Council meeting 5/16 district building

1. VP Reports:

Events – Harima Bajaj

* All Night Grad Party – Invitations sent to 525 students. Can a canvas badge be added – to be asked in principal meeting.
* Senior Farewell flyer created for advertising to be added to weekly bulletin
* Casual Slideshow for Senior Farewell contact yearbook teacher to see about using the yearbook pictures

Hospitality – Qun Pan

* Wizard of Oz staff Appreciation week First week in May.
* $800 incoming for corporate matching to be rolled over for 2025/26 Staff Breakfasts

Outreach – Heeyoung Chung

* Culture poster event posters created. Can reimburse $40/student with the funding from ISF. Posters to be displayed at GMM, possible events in the future. Collection 5/5-5/9

Programs – Tracy Drake

* Community service program –73 have met requirements; Angela Bizzari to continue to Chair next year
* Mock test dates 9/20 and 1/10 for ACT, 9/27 and 1/17 for SAT, 10/1 and 1/21 For score analysis Maya Widyasari to chair next year.
* 8 submissions for scholarships so far
* Spring Grant Submissions: Grant requests exceeded the available money, 3 partial grants put forward for board approval by the Grant Committee. Anjuman Nyman to return as chair. Motion to approve the grant requests submitted by the Grants Committee. 3 partial grants approved by the Board.
  + $1925 for Renewable Energy Projects
  + $400 for LRC2 Field Trip
  + $3168.17 for 2 Pottery Wheels

Communications – Anny Zhang

* Communications requests updates Mondays

1. Big Picture/Strategic Planning – Nicola Doyle
   * GMM PM meeting had same attendance as AM meetings,
   * Looking forward at the 2025/26 Budget.

Meeting Adjourned 1:12pm

Respectfully submitted,

Meghan Landon